City of Whittlesea Asset Plan 2025- 35 Focus Group

The City of Whittlesea invites Expressions of Interest from local residents to join a series of Focus Groups to provide valuable insights to assist Council to shape the Asset Plan 2025- 35 that will outline how the City of Whittlesea will plan, build, manage and maintain our assets over the next 10 years to ensure they meet our growing community's needs now and into the future. The plan will cover all of Council's assets, which includes roads, footpaths, playgrounds, sporting grounds, stormwater, open spaces and building. The Focus Group is not a decision-making body of Council.

Participation in the Asset Plan Focus Groups will be capped at 90 people and participants will be chosen to reflect the diversity of the City of Whittlesea community. This diversity will include ages, genders, abilities, cultural backgrounds, suburbs and household structures.

The purpose of the Focus Group is to provide valuable insights to assist Council to shape the Asset Plan 2025-35. The Focus Group is not a decision-making body of Council.

Focus Group participants will be required to attend one 2-hour session and will receive a participatory gift voucher for their time. We will be holding a number of identical sessions across the municipality. The session dates and times will be advised as soon as confirmed, but will be held between 20 May and 30 May

Eligibility

To be eligible to be a member of the Focus Group you will need to:

- Be a resident of the City of Whittlesea
- Be willing and able to attend all three focus group sessions
- Be willing and able to complete any pre-session reading, assistance can be organised for those requiring it
- Declare membership of any special interest group, community groups, networks such as sporting clubs, craft and hobby groups, seniors' groups, schools etc.
- Not be a current staff member or contractor of Whittlesea Council.

If a participant believes that they may have a financial interest in any of the projects discussed during the focus groups, they must discuss that interest with the facilitator. Should the facilitator decide that the financial interest gives rise to a conflict, the participant will not be permitted to contribute to discussions regarding that project.

All applications must be received by 5pm on Sunday 28 April 2024

Applications can be submitted:

- **ONLINE** at engage.whittlesea.vic.gov.au/apfocusgroup
- **BY EMAIL** to engagement@whittlesea.vic.gov.au.
- **IN PERSON** at City of Whittlesea Customer Service Centre at 25 Ferres Blvd, South Morang
- **BY MAIL** to City of Whittlesea, Locked Bag 1, Bundoora MDC VIC 3083.

Please ensure your application is marked **Expression of Interest Assert Plan Focus Group** and includes a completed application form.

If you have any questions or would like to find out more information about the Expression of Interest, please contact City of Whittlesea on 9217 2170.

Asset Plan Focus Group – Expression of Interest

Name: _____

Contact number: _____

Email: _____

Residential address: _____

_____

My age range is:

- ☐ 16-25
- ☐ 26-35
- ☐ 36-45
- ☐ 46-55
- ☐ 56-65
- ☐ 66 and over

My gender identity is

- ☐ Male
- ☐ Female
- ☐ Non-binary
- ☐ I/they use a different term
- ☐ Prefer not to say

Do you speak a language other than English at home?

- ☐ Yes, please specify language spoken _____
- ☐ No

Do you identify as Aboriginal or Torres Strait Islander?

- ☐ Yes, Aboriginal
- ☐ Yes, Torres Strait Islander
- ☐ Yes, both Aboriginal and Torres Strait Islander
- ☐ No

Which of the following applies to you?

- ☐ Person with a disability
- ☐ Unpaid carer of a person with a disability
- ☐ Unpaid carer of an older person
- ☐ None of the above

Which of the following best describes your household structure?

- ☐ Single

☐ Married/ De facto with no children
☐ Couple with children youngest under 10
☐ Couple with children youngest 10-17
☐ Couple with children youngest 18+
☐ One parent family with children youngest under 10
☐ One parent family with children youngest 10 – 17
☐ One parent family with children youngest 18+

Tell us why you'd like to be a part of the Asset Plan 2025-35 Focus Group _____

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Please list any special interest groups, memberships or local networks you are involved in?

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